



VENTURA COUNTY

PUBLIC HEALTH

A Department of Ventura County Health Care Agency



November 6, 2024

HOW TO GET STARTED:

Billing for TB Services

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Where to start!?

- Request NPI
- Log on to National Plan and Provider numeration systems
- EHR
- Purchase your own system
- Work through other county or state systems
- Paper Billing vs. Electronic Billing
- Paper billing-All payor sources
- Electronic billing- uses EHR system to bill
- It's faster, more accurate, tied directly to patients' chart
- Ability to run financial reports, data collection.

Identify your Teams

- Management team
- Clerical Team
- Clinical Team
- Billing Team
- Fiscal Team

Management Team

- Requests NPIs
- Determines billing modality
- Selects and builds EHR*
- Identifies Services provided
- Creates Rates and fees with fiscal team
- Creates workflows
- Trains the team
- Analyzes data and financial reports

Clerical Team

- Clerical Team are staff that are on the front lines. Greet patients and possibly registers patients
- Clerical team should have basic insurance/Medi-Cal knowledge
- This team will work closely with patients and their case managers
- Clerical Team should have access to eligibility/verification platforms
- This team should also have some TB treatment time frame knowledge

Clinical Team

- Basic understanding of insurance
- Understand ICD-10 and CPT codes
- Standing order creation, P&Ps

Billing Team

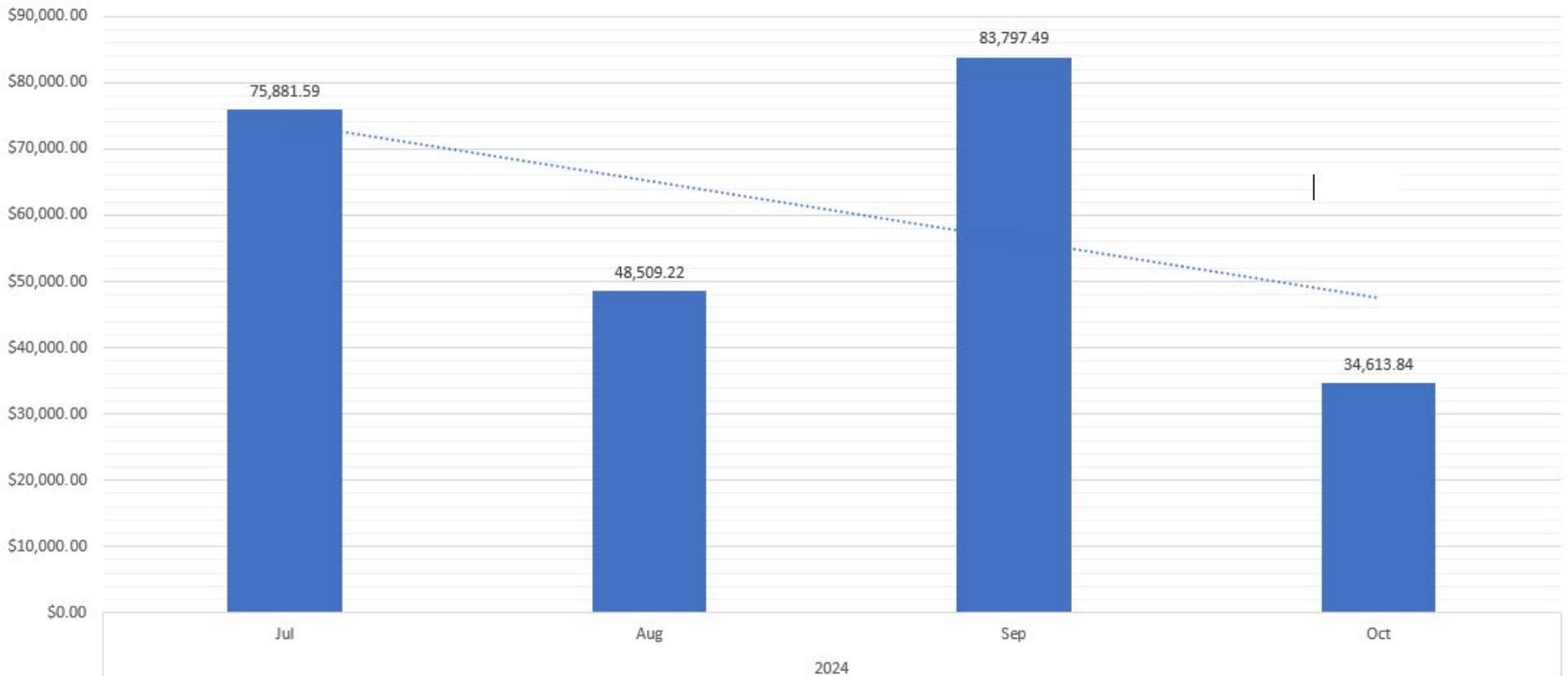
- Mails or electronically submits claims
- Contacts management if there's a denial on the claim
- Identifies CPT, ICD-10 codes and documentation is correct, audit process
- Takes payment either in check or electronic form and then makes adjustments on the bills themselves
- Adjusts for contractual rates by payor source

Fiscal Team

- Manages budget
- Receive funds from billing for services and makes it spendable within budget
- Reviews guidelines for revenue sources, no double dipping
- Creates rates and fees and updates annually
- Generates financial reports DNFB, Aging, payment reports

Why should we do all this work?

Revenue by Month





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THANK YOU
